

## IMPORTANT DO's AND DON'Ts TO BE FOLLOWED IN AN ATM

### DO'S

- Conduct your ATM transactions in complete privacy.
- Never let anyone see you entering your Personal Identification Number (ATM Password).
- After completion of transaction ensure that "Welcome Screen" is displayed in the Screen.
- Keep your PIN a secret.
- Memorize your PIN (Personal Identification Number).
- Ensure your current mobile number is registered with the bank for transaction alerts.
- Look for extra devices attached to the ATM.
- If you find anything suspicious please report to the attached branch contact number.
- Check the transaction alert SMSs and bank statements regularly.
- If cash is not dispensed, please report to the branch contact number mentioned above.

### DONT'S

- Never leave your Debit Card in the ATM
- Never lend your card to anyone for ATM transactions, or reveal your PIN.
- Do not write your PIN on the card, or card wallet or do not store it any other media
- Do not use mobile phone while doing the transactions.
- Do not get distracted in any way while using the ATM
- Do Not set PIN that could be easily guessed like birth dates, etc.
- Never accept assistance from strangers at the ATM.