

Sourcing Module FAQs for Suppliers





Live more, Bank less

Sourcing Module FAQs for Suppliers

Introduction

The purpose of this Frequently Asked Questions (FAQ) document is to provide clarity on how to use the digital Sourcing Module.

- More FAQs will be added to this document as we receive feedback on the Sourcing Module from our suppliers and staff.
- Please submit your feedback on the Sourcing Module at [this link](#).

My company is already onboarded as an existing supplier with DBS. Do I still need to register my company in the Sourcing Module to use the Sourcing Module?

Yes. Both business entities that are already onboarded as existing suppliers with DBS and business entities that are new to DBS will have to register in the Sourcing Module to use the platform.

What are the steps to register my company in the Sourcing Platform?

Refer to the [Sourcing Platform Supplier Guide](#).

- **New Suppliers:** pages 4-12
- **Existing Suppliers:** pages 13-15

I had received the request via the Sourcing Module. Do I have to submit my proposal via the Sourcing Module? Can I submit my proposal to the Sourcing Manager directly via email instead?

If you have received the request via the Sourcing Module, please respond via the Sourcing Module including submission of the proposal.

What should I do if I encounter any issue with the Sourcing Module?

If you encounter any issue, please contact the following:

Technical Support	Dave Heng Tong CHIENG davechieng@db.com
Queries on Use and Navigation of Platform	Sherry Dongkai LI sherryli@db.com



Sourcing Process Queries (e.g. RFP submission deadline, sourcing requirements)	Respective Sourcing Manager in charge of the Sourcing Request
---	---

Will the award result be shown anywhere in the Sourcing Module? If not, how will I know the award result?

The award result will not be shown in the Sourcing Module but will be communicated to you offline directly by the Sourcing Manager in charge.