

# APPLYING FOR DBS CORPORATE ACCOUNT

## ACCOUNT PARTICULARS

- SGD Current Account    
  Foreign Currency Current Account (USD \_\_\_\_\_)    
  Autosave Account  
 SGD Fixed Deposit    
  Foreign Currency Fixed Deposit (\_\_\_\_\_ )    
  SGD Currency Linked Investment (CLI) Account

Account Name (if to be different from Registered Name of Business)

## BUSINESS PARTICULARS

Registered Name: **ABC METAL PTE LTD**     Registration/Unique Entity No. (UEN): \_\_\_\_\_

Association/Club/Society/Co-op    
  Partnership    
  Sole Proprietorship  
 Private Ltd. Co.    
  Public Ltd. Co. (Listed in S'pore)    
  Public Ltd. Co. (Not Listed in S'pore)  
 Others, please specify \_\_\_\_\_

Country of Registration/Incorporation: **Singapore**      Others, please specify \_\_\_\_\_

Date of Registration/Incorporation: **01-JAN-2010**     Tax Status:  Resident      Non-Resident     Tel. No.: **61111111**

Registered Address: **423 COLEMAN STREET # 22-02 SINGAPORE**     Postal Code: **111111**     Account Mailing Address (if different from registered address): \_\_\_\_\_     Postal Code: \_\_\_\_\_

Company Website (if applicable): **www.abcmetal.com**

Name of Contact Person & Position: **Miss Catherine Edward, Director**

Office Number: **6111111**

Email Address: **Catherine@abcmetal.com**

Nature of Business (Please Tick)

### Professional Practices

- Legal Services  
 Accounting/Auditing  
 Medical Services  
 Engineering/Architectural  
 Pharmacies & Drug Store

### Manufacturing

- Electronic Products  
 Food  
 Chemicals  
 Printing/Publishing  
 Plastic Products  
 Others

### Business Services

- Information Technology  
 Employment Agency  
 Accounting/Secretarial Services  
 Training/Educational  
 Property Agency  
 Reinsurance/Insurance Co  
 Building & Construction  
 Investment Holding

### Trading

- Import & Export  
 Retail  
 Arms Trading  
 Second-hand Car Dealer

### Transport & Communications

- Land Transport  
 Air Transport  
 Water Transport  
 Services Related to Transportation of Goods  
 Services Related to Transportation of Passengers

### Customer Services

- Cleaning  
 Salon/Beauty Care  
 Restaurant & Catering  
 Entertainment  
 Gambling & Related

Others (Please Specify) \_\_\_\_\_

## PARTICULARS OF AUTHORISED SIGNATORIES

Name of Proprietor/Partner/Others*	NRIC/Passport No.	Date of Birth	Nationality
1. CATHERINE EDWARD	S8091111D	07-10-1980	SINGAPOREAN
2. JOHNSON EDWARD	S7991111A	07-10-1979	SINGAPOREAN
3.			
4.			
5.			
6.			

# APPLYING FOR DBS CORPORATE ACCOUNT

## APPLYING FOR DBS AUTO-CHEQUE MAILING SERVICE

I understand that my chequebook will be sent to me via a method of delivery that is deemed to be most appropriate by the Bank at my cost and risk (including the risk of any information concerning the account arising thereby). I agree to have the delivery charge debited from my account.

Number of chequebooks to be sent for each chequebook request: 2

### Notes:

- Chequebooks issued for SGD Accounts contain 50 Cheques each.
- Chequebooks issued for Foreign Currency Current Accounts contain 25 Cheques each.

## AGREEMENT AND AUTHORISED SIGNATORIES AND STAMP (if applicable)



I/We request DBS Bank Ltd. (the "Bank") to open the above stated account(s), subject to the Bank's prevailing terms and conditions governing accounts and the terms and conditions governing the other respective services linked to these account(s) (collectively, the "Terms"), copies of which are available at [www.dbs.com](http://www.dbs.com) and from any branch of the Bank. I/We have read and understood the Bank's prevailing Terms and agree to abide and be bound by such terms and conditions (as each may be amended, supplemented, substituted and/or replaced by the Bank from time to time).

I/We authorise you to honour all payment instructions signed in accordance with the stated signature requirements. I/We agree not to overdraw my/our account without prior arrangement and approval. I/We represent and warrant that I/we have the power and authority to sign and deliver this application form and the resolution attached and that the information given by me/us in this form and any other document(s) submitted to the Bank are complete, true and accurate.

(If yours is a partnership, signatures of all partners are required. If yours is a company, signatures of authorised officers of the company for the highest limit, or signatures of officers authorised to open the account, are required.)

Signature Requirements:

Single     Joint (Any \_\_\_\_\_)     As per attached resolution/Other \_\_\_\_\_

Signature:  Name: CATHERINE EDWARD      Date: 01-JAN-2010	Signature:  Name: JOHNSON EDWARD      Date: 01-JAN-2010
Signature: Name:      Date:	Signature: Name:      Date:
Signature: Name:      Date:	Signature: Name:      Date:

## FOR BANK USE ONLY

Account No.: \_\_\_\_\_

Attended By (Name/Signature/Date):

Approved By (Name/Signature/Date):

### More on the Deposit Insurance Scheme

Deposit accounts held by individuals and charities are insured by the Singapore Deposit Insurance Corporation for up to \$20,000 in aggregate across specified accounts for each depositor under the Deposit Insurance Act. Central Provident Fund Investment Scheme accounts are separately insured for up to \$20,000 in aggregate for each depositor. Foreign currency deposits, structured deposits and accounts earmarked or held as collateral are excluded from insurance coverage.

# APPLYING FOR DBS IDEAL™

To : DBS Bank Ltd - Channel Management

Newton Post Office  
PO Box 069  
Singapore 912203



## FOR BANK USE ONLY

Organisation ID	Customer Identification No.
CL No.	

### 1. COMPANY PROFILE

Company's Name:	ABC METAL PTE LTD		
Contact Person(s):	(1) MISS CATHERINE EDWARD	(2) MR JOHNSON EDWARD	Company Registration No.:
Office/Mobile/Fax No.:	6111111		
Email Address:	Catherine@abcmetal.com		

Notes:

- As the company name is restricted to maximum of 35 characters, please use abbreviation where necessary.
- Please designate a maximum of two contact persons whom the bank can liaise with on matters related to DBS IDEAL™ services.
- Please provide contact person(s) email address for notification purpose.
- The Welcome Pack and PIN will be mailed to the address as listed in our current records.

### 2. SERVICES FOR SUBSCRIPTION

Choose ONLY One - For more details, please refer to DBS IDEAL™ Registration Handbook

<input type="checkbox"/> Enquiry Services Only (Complete Part 1, 2, 3, 5, 7 and 8)	<input checked="" type="checkbox"/> Enquiry & Transaction Initiation Services (Complete Part 1, 2, 3, 4, 5, 6, 7 and 8) Fees and Charges Applicable
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Please specify the type of product offering(s) your company would like to subscribe to

<input checked="" type="checkbox"/> Cash Management	<input type="checkbox"/> Trade Services
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### 3. ACCESS TO ACCOUNTS

Applicable to SGD & Foreign Currency Current Accounts, SGD & Foreign Currency Fixed Deposit Accounts & Autosave Accounts

Account No.	Account No.
SGD1234567890	
USD0987654321	

Notes:

- All users will be granted access to the accounts listed above.
- All accounts are granted as Trade Settlement if you have signed up for Trade Services. If there is/are any account(s) to be excluded from Trade Settlement, please indicate clearly in Special Instructions section.

### 4. AUTHORISATION POLICY (Applicable for authorisation of all transaction initiated through DBS IDEAL™)

Tick to assign Limit Checking at Company Level:	<input checked="" type="checkbox"/> Highest Transaction Value	<input type="checkbox"/> Total Transaction Value
Authorisation Limit (SGD)	Authorisation Requirement	
From \$ 0.01 to \$ 10,000.00	<input checked="" type="checkbox"/> Any 1 Authoriser	<input type="checkbox"/> Any 2 Authorisers
From \$ to \$	<input type="checkbox"/> Any 1 Authoriser	<input type="checkbox"/> Any 2 Authorisers

Notes:

- If Limit Checking at Company Level is left blank, default setting will be Total Transaction Value.
- If Authorisation Limit (SGD) is left blank, default setting will be Unlimited.
- If Authorisation Requirement is left blank, default setting will be Any 1 Authoriser.

### 5. DEBIT ACCOUNT NO. for DBS IDEAL™ Setup/Monthly/Security Device Applicable Charges)

SGD1234567890

Notes: If the designated account has insufficient funds or is closed, we will collect our charges from your other current account maintained with us.

### 6. FILE TRANSFER AND SPECIAL INSTRUCTIONS

File Transfer Required:	Special Instructions:
<input type="checkbox"/> Yes <input type="checkbox"/> Quick2ePay & File Transfer Required (Data converter to DBS file format. Installation fee applicable separately)	
<input checked="" type="checkbox"/> No	

Notes:

- The Files Transfer function allows you to upload a file generated from your accounting or payroll system generated in a specific file format. An Implementation Officer will get in touch with you regarding the generation and testing of the file format.
- If your accounting or payroll system is unable to generate the required file format, you can opt to use our Quick2ePay data converter. To find out more about the data converter, please refer to our FAQ found on [www.dbs.com/ideal](http://www.dbs.com/ideal)



## 7. USER PROFILE (For Enquiry Only/Enquiry & Transaction Initiation Services)

Please tick where applicable (Combinations allowed)			(For Transaction Initiation only)						
User Full Name/NRIC/Passport No./Email Address	Admin Officer	Enquiry	Maker		Authoriser		Specimen Signatures	For Bank Use	
		Cash/Trade	Cash/Trade	Payroll	Cash/Trade	Payroll		User ID	
Name: CATHERINE EDWARD NRIC/Passport No.: S8091111D Email: Catherine@abcmetal.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Name: JOHNSON EDWARD NRIC/Passport No.: S7991111A Email: johnson@abcmetal.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Name: ALICIA LEE NRIC/Passport No.: S8012345B Email: alicia@abcmetal.com	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Name: NRIC/Passport No.: Email:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Name: NRIC/Passport No.: Email:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Name: NRIC/Passport No.: Email:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Name: NRIC/Passport No.: Email:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

- Notes:**
- Please specify the name of staff to be granted access with the various access rights in DBS IDEAL™.
  - Please note that a Maker is one who creates transactions, and an Authoriser is one who approves them.
  - Enquiry services will be granted to Maker and Authoriser by default.
  - Please indicate if you would like to assign Payroll services to an individual user.
  - The Admin Officer will be given access to Unlock User/Unlock Security Device/Approve Request to Reset Login PIN.
  - At least two (2) Admin Officers will be required to process the administrative functions.
  - The specimen signature is required for all Authorisers only. This signature will be used to match the signature of the Acknowledgement Letters.
  - The email address will be used for notification purposes to individual users for any requests relating to DBS IDEAL™.

## 8. AUTHORISED SIGNATORIES

I/We hereby confirm that I/we have received DBS Electronic Banking ("EB") Services Terms and Conditions and Fee Schedule, which I/we have read, understood and accepted. In addition, I/we acknowledge that there are other terms and conditions and agreement(s) intended or expressed to govern the use of other relevant banking products and services offered by DBS Bank Ltd which may be used by me/us from time to time. I/We hereby confirm that I/we have read, understood and agree to be bound by such terms and conditions and agreement(s).

Signature: 	Signature: 
Name: Catherine Edward      Date: 01-JAN-2010	Name: Johnson Edward      Date: 01-JAN-2010

If yours is a partnership, the signatures of all partners are required. If yours is a company which has furnished DBS Bank Ltd with a standalone Electronic Banking Board Resolution, the authorised signatories must be the current authorised signatories specified in that document. For a company which has furnished DBS Bank Ltd with a Board Resolution for the opening of account that covers Electronic Banking services, the authorised signatories must be the current authorised signatories with the highest authorisation limit as specified in that document.

## FOR BANK USE ONLY

CHANNEL CREATOR	CHANNEL AUTHORISER
Name:	Name:
Signature & Date:	Signature & Date:

## Risk Disclosure Statement for the Application of Single Control in DBS IDEAL™

This disclosure statement discusses the characteristics and risks of having a single control ("Single Control") for transactions initiated through DBS IDEAL™ provided by DBS Bank Ltd (the "Bank", which expression includes its successors and assigns). For all transactions initiated through DBS IDEAL™, the system defaults to have dual control ("Dual control") in place such that no single person could initiate and approve transactions that would result in fraudulent actions.

Dual control is a procedure whereby the active involvement of two or more people is required to complete a specified process. This involves having a person responsible for creating the transaction and another individual of higher authority to approve the transaction in the system.

Dual Control is one of the foundations of Information Security as it is based upon the premise that, for a breach to be committed, then both parties would need to be in collusion and, because one should always alternate the pairs of people, it would require a much greater level of corruption in order to breach dual control procedures; especially if such procedures require nested dual control access, such that (say) 2 pairs of people are required to enable access.

Single Control is a procedure whereby only one person is required to complete a specified process. Thus, compared to Dual Control, Single Control for transactions may incur higher risks.

We have read the Risk Disclosure Statement for the Application of Single Control in DBS IDEAL™ as mentioned above. We hereby authorise the Bank to proceed with Single Control setup in DBS IDEAL™. We fully understand and acknowledge the characteristics of Single Control and the risks with this authorisation. We understand and agree that we shall assume and be responsible for all the risks associated with and losses arising out of or in connection with the application and use of Single Control in or through DBS IDEAL™. We undertake to indemnify and hold the bank fully indemnified from and against any loss, costs (including solicitor and client costs on a full indemnity basis), charges, damages, claims, demands, actions, proceedings and all other liabilities of whatever nature and howsoever incurred or suffered by the Bank or which may be brought or preferred against the Bank as a result of the Bank agreeing to act on our said authorisation. We also understand and agree that the bank may modify the Terms and Conditions for Electronic Banking Services or terminate the provision of Single Control procedure by notice to us at any time.

To be completed by Authorised Signatories

Signature:	
Name:	Date:

Signature:	
Name:	Date:

Company Name & Company Stamp (if applicable)
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# APPLYING FOR DBS CORPORATE ATM CARD/PHONE BANKING

• Please note that the ATM Card/User ID/PIN will be mailed via ordinary mail to the address of the Primary Account.

## COMPANY PARTICULARS

Company's Name (as per Page 1 of DBS Corporate Account Application Form): \_\_\_\_\_  
 Business Registration No./UEN \_\_\_\_\_ Office No./Ext.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

## ATM Card Holder 1

Name: CATHERINE EDWARD

NRIC/Passport No.: S8091111D

1. Language at DBS ATM (✓):  English  Select language at ATM  
 2. Choice of Service Option (for local use):

( ✓ )	Service Options
	I. No withdrawal transactions
	II. Allow withdrawal transactions
✓	III. Allow withdrawal transactions & balance inquiry

For option II and III, please complete 3, 4 and 5.

3. Maximum Monthly Card Limit: \$  (Std \$30,000/Max \$50,000)

4. Enable card to be used overseas at VISA Plus ATMs/Interlink Outlets  
 Yes  No (Default = No)

5. Services/Daily limits:  
 Tick (✓) your choice of service, otherwise standard limits apply.

- NETS  (std/max \$2,000)  
 Transactions at Branch Counters  (std/max \$5,000)  
 ATM Cash Withdrawal (and EZ Link/Cash Card Top-up)  (std \$1,000/max \$3,000)  
 ATM Funds Transfer to 3rd Party DBS Account(s)  (std/max \$3,000)  
 ATM Funds Transfer to Your own DBS Account(s) (not subject to monthly card limit)  (std/max \$20,000)

## ATM Card Holder 2

Name: JOHNSON EDWARD

NRIC/Passport No.: S7991111A

1. Language at DBS ATM (✓):  English  Select language at ATM  
 2. Choice of Service Option (for local use):

( ✓ )	Service Options
	I. No withdrawal transactions
	II. Allow withdrawal transactions
✓	III. Allow withdrawal transactions & balance inquiry

For option II and III, please complete 3, 4 and 5.

3. Maximum Monthly Card Limit: \$  (Std \$30,000/Max \$50,000)

4. Enable card to be used overseas at VISA Plus ATMs/Interlink Outlets  
 Yes  No (Default = No)

5. Services/Daily limits:  
 Tick (✓) your choice of service, otherwise standard limits apply.

- NETS  (std/max \$2,000)  
 Transactions at Branch Counters  (std/max \$5,000)  
 ATM Cash Withdrawal (and EZ Link/Cash Card Top-up)  (std \$1,000/max \$3,000)  
 ATM Funds Transfer to 3rd Party DBS Account(s)  (std/max \$3,000)  
 ATM Funds Transfer to Your own DBS Account(s) (not subject to monthly card limit)  (std/max \$20,000)

## Phone Banking Applicant 1

Name:

NRIC/Passport No.:

## Phone Banking Applicant 2

Name:

NRIC/Passport No.:

Please note that all Applicants of Phone Banking will be granted access to the following features:

### 1. Financial Transaction

- Funds Transfer
- Bill Payments
- Fixed Deposit Placement (SGD)

### 2. Account Information Enquiry

- Balance Enquiry
- Cheque Status Enquiry
- Inward Remittance Enquiry

### 3. Request and Notification

- Change of Phone Banking PIN
- Cheque Book Request
- Statement Request
- Stop Cheque Payment
- Change User Identification Number

Declaration: I/We have read and understood the Bank's prevailing Terms and Conditions governing Electronic Services, copies of which are available at www.dbs.com and from any branch of the Bank, and agree to abide and be bound by such terms and conditions (as each may be amended, supplemented, substituted and/or replaced by the Bank from time to time).

*Catherine Johnson*

Authorised Signatories (with maximum signing limit) and Company Stamp (if applicable)

01-JAN-2010

Date

## FOR BANK USE ONLY

### Action by Branch

Resolution checked by: \_\_\_\_\_

Attended by: \_\_\_\_\_

Authorised by: \_\_\_\_\_

### Action by Account Services

Authorised by: \_\_\_\_\_

Keyed in by: \_\_\_\_\_

Report checked by: \_\_\_\_\_

# APPLYING FOR DBS BUSINESS ADVANCE CARD - Exclusively for SME Customers

## CARD DETAILS

Documents Required:  Photocopy of NRIC or passport details of all cardholders (Minimum 21 years old)

Name of Company to Appear on Card:   
Please leave blank if Registered Name is shorter than 19 characters (inclusive of spaces)  
 Embossed name must not contain characters \* @ ( ) #

Existing DBS SGD Current Account Number to be linked (if any):

-       -

ABC METAL PTE LTD

## Nominations for Business Advance Cardholders:

### Cardholder 1

Full Name as in NRIC/Passport (Please underline surname):

Catherine Edward

Email:

Catherine@abcmetal.com

Name to be embossed (Max 19 characters inclusive of spaces):  
Embossed name must not contain characters \* @ ( ) #

CATHERINE EDWARD

Per transaction limit of SGD3,000 to apply unless otherwise specified



Transaction limit of SGD  ,000  
(minimum: \$3,000, maximum: \$10,000)

S'pore/M'sia NRIC/Passport No.: S8011111D

For Bank's Use:

Nationality:  Singaporean  Singapore P.R.  Others (pls specify) \_\_\_\_\_

Suffix

Date of Birth:

AN

Sex:  Male  Female

FW

18 mths

### Cardholder 2

Full Name as in NRIC/Passport (Please underline surname):

Email:

Name to be embossed (Max 19 characters inclusive of spaces):  
Embossed name must not contain characters \* @ ( ) #

Per transaction limit of SGD3,000 to apply unless otherwise specified



Transaction limit of SGD  ,000  
(minimum: \$3,000, maximum: \$10,000)

S'pore/M'sia NRIC/Passport No.:

For Bank's Use:

Nationality:  Singaporean  Singapore P.R.  Others (pls specify) \_\_\_\_\_

Suffix

Date of Birth:

AN

Sex:  Male  Female

FW

18 mths

### Cardholder 3

Full Name as in NRIC/Passport (Please underline surname):

Email:

Name to be embossed (Max 19 characters inclusive of spaces):  
Embossed name must not contain characters \* @ ( ) #

Per transaction limit of SGD3,000 to apply unless otherwise specified



Transaction limit of SGD  ,000  
(minimum: \$3,000, maximum: \$10,000)

S'pore/M'sia NRIC/Passport No.:

For Bank's Use:

Nationality:  Singaporean  Singapore P.R.  Others (pls specify) \_\_\_\_\_

Suffix

Date of Birth:

AN

Sex:  Male  Female

FW

18 mths

# APPLYING FOR DBS BUSINESS ADVANCE CARD - Exclusively for SME Customers

## FEATURES

- Card Limit: SGD50,000  
(A consolidation of the signature-based and PIN-based transactions for each individual Cardholder for the month, subject to the available funds in the Current Account linked to the Business Advance Card. It is reset on the last day of each calendar month.)
- NETS: SGD5,000
- ATM Cash Withdrawal: SGD5,000
- Counter Card Operated Transactions: SGD5,000
- ATM Funds Transfer to Designated DBS Account(s): SGD20,000  
(Not subject to Card Limit)
- ATM Funds Transfer to Non-Designated DBS Account(s): SGD5,000
- ATM Balance Enquiry
- Cash Deposits
- Selection of Language at ATM
- PIN Changes
- Overseas Use

**Should you wish to change the above, please approach our branch officers for further assistance.**

## AGREEMENT

I/We wish to apply for the above mentioned banking facilities/services.

I/We have received, read and understood:

- the DBS Business Advance Card Agreement; and
- Terms and Conditions governing Electronic Services, copies of which are available at [www.dbs.com](http://www.dbs.com) and from any branch of the Bank, and agree to abide and be bound by such terms and conditions (as each may be amended, supplemented, substituted and/or replaced by the Bank from time to time).

I/We confirm that all the information given above or otherwise provided to you in connection with this application is true, complete and correct in every respect and that I/we have not withheld any material fact.

I/We further agree that you have the absolute right to approve or reject the application without assigning any reason whatsoever and the documents accompanying this application shall become and remain your property.

Name of Nominated Person (To receive business advance cards on behalf of the company)\*: 

Catherine Edward

*Catherine Edward*



01-JAN-2010 Catherine Edward

Date

Authorised Signatories (with maximum signing limit) and Company Stamp (if applicable)

\* Nominated person must be an authorised signatory. It is important to notify the bank of any subsequent change to nominated person via a written notice duly signed by the authorised signatories.

## FOR BANK USE ONLY

Org	268	PT	0	NR/RCT	01	PPS	AS-New Account No.	Credit Ops
BC	01	CFD	18mths (DDMMYYYY)	ED	3yrs (MMYY)			
ST	4	CI	23	AF	0			
EC	1100	LC	01	JF	1	Name & signature	Name & signature	Name & signature
CN	000	SF	0	CA	1	Date:	Date:	Date:

Action by Branch

Attended By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Bank Staff No.: \_\_\_\_\_

Account No.: \_\_\_\_\_