

## AMENDMENT/TERMINATION OF STANDING ORDER FOR OVERSEAS REMITTANCES

### Your Particulars

Name \_\_\_\_\_

NRIC/PP No. \_\_\_\_\_

Contact No. – Tel \_\_\_\_\_ Office \_\_\_\_\_ Handphone \_\_\_\_\_

DBS/POSB Account No. \_\_\_\_\_ Existing Date of Payment \_\_\_\_\_

### Amendment of Standing Order

**Please debit the service charge of S\$10 per amendment from my DBS/POSB Account number stated above.**

I/We hereby authorise you to amend my/our Standing Order ref \_\_\_\_\_ payable to \_\_\_\_\_  
(reference no.) (Name of beneficiary)

\_\_\_\_\_ for amount of \_\_\_\_\_ with effect from \_\_\_\_\_  
(Currency & amount) (DDMMYYYY)

Please tick type of request:

Telegraphic Transfer (TT)  Demand Draft (DD)

Please tick the fields to be amended:

New Payment Amount and Currency : \_\_\_\_\_

New Date of First Payment (DD/MM/YYYY) : \_\_\_\_\_

New Date of Last Payment (DD/MM/YYYY) : \_\_\_\_\_ (Fill in "N.A" if there is no expiry date)

New Frequency of Payment :  Monthly  Bi-Monthly  Quarterly  Half-Yearly  Yearly

New Date of Payment : \_\_\_\_\_ (Please state the due date of the month, e.g. 10<sup>th</sup> of every month)

### Termination of Standing Order

I/We wish to terminate my/our  Telegraphic Transfer (TT)  Demand Draft (DD) Standing Order payable to \_\_\_\_\_  
(Name of beneficiary) for amount of \_\_\_\_\_ with effect from \_\_\_\_\_  
(Currency & amount) (DDMMYYYY)

### Agreement

I/We agree that this amendment/termination request should reach the Bank **at least 4 business days** before the next successive payment is due. I/We will not hold DBS Bank liable for any consequences arising out of any errors, negligence, delays or omissions with the above amendment/termination.

\_\_\_\_\_  
 Authorised Signature(s) with Company Stamp (if applicable) \*

\_\_\_\_\_  
 Date

\* For joint-all accounts, all account holders must sign.

### For Bank Use

Attended & Verified By  
 (Name, Signature & Specimen No.)

Approved By  
 (Name, Signature & Specimen No.)

Branch Name / Branch Code